

Date: \_\_\_\_\_.

To: \_\_\_\_\_.

\_\_\_\_\_.

\_\_\_\_\_.

This letter is your official notice under the Texas Penal Code Sec. 31.06 that check no. \_\_\_\_\_, in the amount of \$\_\_\_\_\_, dated \_\_\_\_\_ has been returned by your bank.

For insufficient fund checks and closed account checks, this is a demand for payment to me in full for a check not paid because of a lack of funds, account closed, or insufficient funds. If you fail to make payment in full within 10 days after the date of receipt of this notice, the failure to pay creates a presumption of committing an offense, and this matter may be referred for criminal prosecution.

As authorized by Business & Commerce Code Sec. 3.506, an additional \$30.00 processing fee is due.

TOTAL AMOUNT DUE: \$\_\_\_\_\_ + \$30.00(merchant fee) = \_\_\_\_\_.

Sincerely,

\_\_\_\_\_.

Mail full payment amount to:

\_\_\_\_\_.

\_\_\_\_\_.

\_\_\_\_\_.