Aransas County District Clerk Office Procedures to File/Retrieve Documents During the Aransas County Courthouse Limited Re-opening as of 5/4/2020

Attorneys will continue to file documents by efile, as mandated.

If attorneys need copies, certified copies or issuance documents, please request these through the efile system and we can email your requested copies/service documents.

We encourage Pro Se filers to use the US mail or efile at:

http://www.efiletexas.gov/

Copies of filed documents are available by calling our office at 361-790-0128 to find out the cost of the document and payment may be made by personal check or money order by US mail. Credit card payments may be made using Official Payments at:

https://www.officialpayments.com/index.jsp (at an additional charge of $5.95)

then emailing the receipt along with the request for documents to pheard@aransascounty.org.

Be sure and provide an email address so that we can email your requested documents.

Contact Information:

Pam Heard, Aransas County District Clerk   361-790-0128

2840 Hwy 35 N.

Rockport, Tx 78382

pheard@aransascounty.org

*For information on court settings, please contact the respective court administrator by email for the respective court.

The following information is an Updated Notice from our County Judge:

The Courthouse and other County buildings will re-open with limitations on Monday May 4, 2020.

Everyone shall follow these instructions to enter the Courthouse or any other County building:

If you have any of the COVID-19 symptoms, do not enter and contact your medical provider.

Only the person that has legitimate business may enter.

Please keep social distancing at all times.

Follow the mask-wearing instruction posted at each building.

Prior to entering the Courthouse and some of the County buildings, temperature will be taken at the door.

Follow the instruction posted at each building prior to entering.

Proceed with your business

When business is concluded, please leave the Courthouse or the County building immediately.